



West Park Family YMCA – Party Rental Agreement

Person Requesting Rental: _____

Address _____

E-mail Address: _____ Rental Date: _____

Best Number to be Reached: _____ Rental Hours: _____

Number of Guests: _____ Age Range of Guests _____

Rental Times Available

Saturday Group Ex: 11 am-5pm Gym: 7 am-4:30 pm Pool: 1 pm-3 pm

Sunday Group Ex: 12 pm-4 pm Gym: 10 am- 3:30 pm Pool: 12 pm- 3 pm

The West Park Family YMCA agrees to rent out the following facilities:

Rooms

____ Group Exercise Room \$45 an hour

____ Gym \$70 an hour

Pool

____ Pool (Max. 30 swimmers) \$110 an hour Total: _____

Renters Signature _____ **Date:** _____

YMCA Staff Signature: _____

YMCA Director of Aquatic Safety & Compliance: _____

YMCA Core Services Director (for non-aquatics rentals): _____

For further questions or concerns please call the West Park YMCA (216) 941-5410 or send an email to Bausthof@clevelandymca.org

PARTY FAQ

How Do I Know What Dates Are Available To Book A Party?

- Parties are only available on Saturdays and Sundays.
- Call the YMCA Front Desk (216) 941-5410 for availability.

How Do I Book A Party?

- Party reservations can be made in person at the West Park YMCA Front Desk by completing the rental agreement form

What Is Provided For The Party?

- 5 tables and 30 chairs
- A minimum amount of refrigerator/freezer space in the YMCA kitchen
- Rental Space and activities for allotted amount of time

What Can I Bring?

- You can bring food, drinks and decorations. Table clothes are recommended. Guests are responsible for removing gifts and personal items before the party is over. No glitter.

How Early Can I Enter The Rented Room?

- The earliest you may enter the room to set up is half an hour before the rental is set to take place.

How Do I Leave The Space When I Am Done?

- All rooms used are to be cleaned and left in the condition they were found in.
- Decorations are to be taken down and removed.
- If rooms that are used are not found in satisfactory condition, there will be a \$20 cleaning fee to the renter.

What Is Your Cancellation or Refund Policy?

- The YMCA will not refund or credit the \$50 deposit
- All cancellations are required to be made a minimum of 24 hours in advance. Failure to cancel prior to 24 hours in advance will result in the balance of the party being the renters responsibility, regardless of the party taking place
- For paid in full parties cancelled 24 hours in advance, a credit will be placed on your YMCA account for the party balance, less the nonrefundable deposit.
- Credits may be used towards any YMCA Membership, program or services within 1 year.

Pool Guidelines

Swim Safely

- YMCA may test the swimming competency of any swimmer.
- Non-swimmers of any age are not permitted in the deep end of the pool.
- No diving. Enter the water feet first facing forward.
- All Children ages 12 and under must participate in a swimming skills assessment.
- Breath holding activities are not permitted in YMCA Pools.
- The lifeguard has full authority over the pool and their word is FINAL!

Watch Your Kids

- Parents are responsible for their children at all times.
- Children ages 12 and under must be actively supervised by an adult in the pool area.
- Children ages 12 and under, who want to swim in the deep end of the pool must pass a swimming skills assessment. They will be provided a green (swimmer) or red (non-swimmer) wristband for that day.
- Non-swimmers, ages 12 and under who do not take or pass the swim assessment, must be accompanied in the swimming pool by an adult 18 years or older, within arm's reach.
- Non-swimmers that do not meet the height requirement must wear a YMCA provided, U.S. Coast Guard approved life vest and remain in the shallow end of the pool.
- Parents may work one-on-one with their child on swimming skills in a designated area of the shallow end without the use of a life vest as long as the child remains within arms reach.
- One adult can be responsible for no more than three non-swimmers.

Play Safely

- No running or horseplay.
- No jumping or diving off the starting blocks unless in a supervised YMCA Program.
- No outside floatation devices are permitted in the pool.

Respect Others

- Swimmers who are currently experiencing the following; open sores, infections or diarrhea are not permitted in the water.
- All swimmers must shower before entering the pool.
- Only appropriate swim attire is permitted in the pool.
- No food, beverages, or gum in the pool area. Only water.

Supervision

The YMCA requires direct adult supervision of all minors at all times during facility rentals. This includes, but is not limited to, swimming, restroom and locker room supervision. Specifically:

- Birthday parties utilizing the pool must provide one adult in the water (within arm's reach) for every three non-swimmers.
- Groups with youth must provide same sex adult supervision for restroom and locker room use.
- Groups with youth utilizing the pool must provide on-deck adult supervision "water watchers" at a ratio of 1 adult for every ten children. Groups with youth will be provided swim lessons only; no open swim is permitted except for birthday parties.
- The YMCA of Greater Cleveland reserves the right to require additional supervision at their discretion.