

Local Center Information Page

YMCA Knollwood Elementary, 4975 Oster Road Sheffield Lake , Ohio 44054, 216-390-1309
YMCA Tennyson Elementary, 555 Kennilworth Sheffield Lake, Ohio 44054, 216-390-0432
Child Care Director Charity Butch 440-934-9622

Licensing Information

Hours of Operation: Monday-Friday 7:00-9:00am and 3:15-6:30pm

This center is licensed to serve:

- ❖ School Age Children (5-12 years old)
- ❖ 1:18 ratio
- ❖ 54 maximum enrollment

This center maintains a maximum group size of 36 School Age Children

Each of our centers has a Site Administrator who facilitates the program and childcare staff who assist the Site Administrator in the daily routine.

Outdoor Play

Licensing regulations require outdoor play each day that the weather permits. Please dress your child appropriately according to the weather.

Emergency Evacuation Procedures

In the event of an emergency evacuation of the center, the children will be evacuated to: Brookside High School, 1812 Harris Road Sheffield, Ohio 44054

Absences

If your child will be absent from the program for a day or a session, you must report your child's absence to the child care center at 216-390-1309 (Knollwood) or 216-390-0432 (Tennyson). Should you fail to notify us of your child's absence, your account will be assessed a \$10.00 "failure to call off" fee.

Non School Day Care

This center does not provide care on scheduled or unscheduled schools closings.

Fees, Payments and Registration Information

Full-time is 4-5 days per week	
AM only care	\$17/week
PM only care	\$32/week
Both AM and PM care	\$40/week
Daily Rate	\$10/per day

All payments for Child Care services are made either by payment in full or pre-authorized checking account or credit card draft. Voucher participants must have an Employment & Family Services/Publicly Funded Child Care Certificate of Authorization for Payment issued to YMCA Knollwood Elementary-License #308128 or YMCA Tennyson Elementary- License #308129 location before registration can be processed.

Tax Information

Please retain all records or bank statements for tax purposes our Tax ID number is 34-071-4728. If you would like an end of the year statement please submit your request in writing to the Payment Registrar Office at least two weeks prior to the date needed.